

Job Description

Job title	Cleaner		
Position and reporting line	Directors	No of Direct Reports	None
Purpose of role	Provide Cleaning services for Treveague Campsite's employees and customers across the Café, Boathouse, kitchen, shower block, laundry, pathways and motor home service point		
Key relationships	<p>Internal</p> <ul style="list-style-type: none"> • Directors • Other Staff • Customers <p>External</p> <ul style="list-style-type: none"> • Customers • Suppliers 		
Key Tasks	<ul style="list-style-type: none"> • To deliver high quality cleaning services at the site to the highest standard, in line with campsite policies, legislative, environmental and certifying authorities' compliance and best practice. • Clean within current guidelines for COVID-19 risk management • To be responsible for ensuring all Health and Safety requirements for each task is in line with H&S legislation, best practice and Treveague Campsite's H&S policy. • To be responsible for undertaking cleaning of the Café including kitchen and food preparation areas, shower block, Boathouse, pathways around the shower block, motor home service point and laundry. • Clean, stock and supply designated facility areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, shower and toilet cleaning etc) • Perform and document routine inspection and maintenance activities • Carry out heavy cleansing tasks and special projects as agreed with the Directors. • Notify Directors of deficiencies or needs for repairs • Make adjustments and minor repairs • Cooperate with the rest of the staff • To provide cleaning services for any function / event. 		
Skills and Abilities	<ul style="list-style-type: none"> • Having a clear sense of purpose to drive action and inspire innovation amongst staff. • Set and maintain high standards of work performance and deliver quality consistently and efficiently. • Planning to achieve around fixed deadlines, and problem solving skills to ensure priorities are met. 		

	<ul style="list-style-type: none"> • Possessing communication skills that are clear, engaging and responsive. • Develop networks, create and maintain effective working relationships. • Have the ability to work in a fast moving environment. • Responsive to change and embedding new ways of working. • Responsive to guidance and instruction. • Maintaining a customer focussed approach to the management of all external relationships. • Establish relationships and influence key stakeholder groups. • Management of time, working to tight deadlines to ensure priorities are met. • Negotiation skills to achieve desired outcomes. • Attention to detail. • To work as part of a team. • Motivated to train and develop skills. 	
Experience, Knowledge and Personal Attributes	<ul style="list-style-type: none"> • Previous experience as a cleaner • Ability to handle heavy equipment and machinery • Knowledge of cleaning chemicals and supplies • Familiarity with Material Safety Data Sheets • Application of health and safety as it applies to cleaning • Working to schedules and on own initiative • Highly self motivated with the ability to motivate others. • Enthusiasm and willingness to be flexible in approach to achieve desired outcomes. • Friendly, honest and reliable. • Flexible as no two days will be the same. • Pro-active and engaging style • Strong 'can do' approach. • Remain calm under pressure. 	
Logistics	Hours	4 hour shifts, but flexibility as to the timescales when the work can happen. For instance the Café and food preparation areas can be cleaned any time between 10pm and 8am.
	Rate	
	Notice period	